



Terms and Conditions

- ♥ A non-refundable deposit of 50% of the total cost including carriage must be sent when you place your order.
- ♥ Cheques should be made payable to: **rowena burton** and sent to:
rowena burton wedding stationery
studio two
level 5 north
new england house
new england street
brighton
bn1 4gh
- ♥ It is important that all written information whether in completion of the order form, insert details form or sent additionally is written in BLOCK CAPITALS.
- ♥ Proofs will be sent out within 14 days of receipt of your order forms, along with an invoice for the full balance payment. These should be checked thoroughly before return as any further changes after this stage will incur extra costs.
- ♥ Orders will only be processed on return of the accepted proofs and the full balance payment.
- ♥ A minimum charge of £50.00 per order applies.
- ♥ A carriage charge of £7.50 is made on all deliveries for mainland UK postage and packing. For overseas deliveries, please get in contact for a quote prior to ordering.
- ♥ Please allow 4-6 weeks for delivery, from the date of your returned and accepted proofs.
- ♥ Delivery is by the Royal Mail guaranteed next day service* which requires a signature on receipt. If you require a specific delivery date, please ensure you notify me when you place your order and I will do my best to accommodate this. Alternatively, I can contact you the day before your delivery is sent out to ensure that you are available to receive it. Please let me know when you place your order if you require this option.
- ♥ Due to the unique nature of the product, slight variations may occur between items.
- ♥ All designs remain the property of rowena burton wedding stationery and any reproduction of designs is considered to be an infringement of copyright and will be treated accordingly.
- ♥ If you have any further queries or would like any of the above clarifying please do not hesitate to get in contact at info@rowenaburton.co.uk.

* Deliveries are guaranteed to arrive before 1pm. We will endeavour to get your orders to you on the day specified, however once a signature has been obtained Rowena Burton Wedding Stationery cannot accept responsibility for non-receipt of any orders.

